

## COMPUTER AND INTERNET ACCESS PERMISSION LETTER TO PARENTS

Your child has access to electronic communication known as the Internet. The Internet is a collection of more than 20,000 interconnected computer networks. The vast domain of information contained within Internet's libraries can provide unlimited opportunities to students.

The use of any district computer system must be in support of education and research and consistent with the educational objectives of the Pekin Community School District. Users will be expected to follow federal and state laws concerning the use of computer systems and software.

The use of any district computer system, equipment and furnishings is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.

Students will be able to access the Internet through their teachers. Individual student accounts and electronic mail addresses may or may not be issued to students at this time. If a student already has an electronic mail address, he/she may, with permission of the supervising teacher be permitted to use the address to send and receive mail at school.

Students will be expected to abide by the following network etiquette:

- \* The use of the network is a privilege and may be taken away for violation of Board Policy or regulations. As a user of the Internet, students may be allowed access to other networks. Each network may have its own set of policies and procedures. Students will abide by the policies and procedures of these other networks.
- \* Students will respect all copyright and license agreements.
- \* Students will cite all quotes, references, and sources.
- \* Students will only remain on the system long enough to get needed information.
- \* Students will apply the same privacy, ethical and educational considerations utilized in other forms of communication.
- \* Student access for electronic mail will be through the supervising teacher's account and/or their own account. Students should adhere to the following guidelines:
  - a. Others may be able to read or access the mail, so private messages should not be sent.
  - b. Delete unwanted messages immediately.
  - c. Use of objectionable language is prohibited.
  - d. Always sign messages.
  - e. Always acknowledge receipt of a document or file.
- \* Students accessing Internet services that have a cost involved will be responsible for payment of those costs.
- \* Students should assume that all communications and information accessible via the network is private property. Attempts to use another user's files without permission or to gain unauthorized access to system programs are forbidden. It is the right of the systems operator to monitor and access network files for the sole purpose of monitoring possible violations of acceptable use of computers.
- \* Vandalism will result in cancellation of privileges. Vandalism is defined as any attempt to harm or destroy data of another user, the network, district computer systems, and related equipment and/or data, and the uploading or creation of computer viruses.

Please sign the form if you would like your child to be granted computer and Internet access and return the permission form to your child's school. If you would like your student to only have computer access sign and "X" the line marked Computer Access Only

INTERNET ACCESS PERMISSION LETTER TO PARENTS

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

School \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
(Parent or guardian's signature)

\_\_\_\_ Computer Access Only.

**If you have granted your child Internet and/or computer access, please have them respond to the following:**

I have read the expected network etiquette and agree to abide by these provisions. I understand that violation of these provisions may constitute suspension or revocation of Internet and/or computer privileges.

I agree to be responsible for payment of cost incurred by accessing any Internet services that have a cost involved.

\_\_\_\_\_  
(Student Signature)

COMPUTER AND INTERNET APPROPRIATE USE VIOLATION NOTICE

Student: \_\_\_\_\_

Teacher: \_\_\_\_\_

Date: \_\_\_\_\_

Students, who access restricted items on the Internet or produce inappropriate materials and/or vandalize the computer, shall be subject to action as described in the school's computer and Internet Appropriate Use Policy and/or student handbook and will be subject to the following consequences:

\_\_\_\_\_ First Offense:

The above student has violated the Student Computer/Internet Policy. The student: produced inappropriate materials, vandalized the computer or accessed restricted material. He/she will lose Computer/Internet access for three weeks. A second offense will result in the student losing Computer/Internet access for a period of 30 school days.

\_\_\_\_\_ Second Offense:

The above student has violated the Student Computer/Internet Policy for a second time. The student: produced inappropriate materials, vandalized the computer or accessed restricted material. As a consequence of this violation the above student has lost Internet access for a period of 30 school days.

\_\_\_\_\_ Third Offense:

The above student has violated the Student Computer/Internet Policy for a third time. The student: produced inappropriate materials, vandalized the computer or accessed restricted material. As a consequence of this violation the above student has forfeited all Computer/Internet privileges for the balance of the school year.